



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

February 16, 2012 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Student Hearings and Regular Meeting on January 19, 2012

Attachment: MinsDispHearings 01-19-12.pdf (Confidential Item)

Attachment: MinsRegBdMtg 01-19-12.pdf

School Board Attorney

3. C-2 Approve settlement of personal injury claims of James Grewe and Diane Grewe

Deputy Superintendent

4. C-3 Proposed Calendars for 2011-2012 & 2012-2013

Attachment: Summer Reading Camp Calendar 2012 (2).pdf

Attachment: Summer Calendar VPK 2012 (2).pdf

Attachment: Calendar - FYCA 2011-2012.pdf

Attachment: Calendar - FYCA 2012-2013.pdf

5. C-4 Proposed Allocation Changes for 2011-2012

Attachment: Allocation Summary - Backup
February 16, 2012.pdf

Human Resources

6. C-5 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 2-16-
12.pdf

Instruction

7. C-6 Out of State Travel - Phoenix Arizona March 8-13,
2012

Attachment: Intel Math Program.pdf

8. C-7 Co-Enrollee list for January 2012

Attachment: Co-Enrollee list for Jan
2012.pdf (Confidential Item)

9. C-8 Overnight/Out of State Travel

Attachment: Iron Horse Run.pdf

10. ~~C-9 Agreement between Windsor Manor and Keystone
Heights High School~~

Attachment: windsormanoragreement.pdf

11. C-10 FORD PAS 5 year plan

Attachment: FORDPAS5yrplan.pdf

12. C-11 Permission to have an aircraft on permanent
loan at OHS

Attachment: aircraftloan.pdf

13. C-12 Physical Science Adoption

Attachment: Physical Science Adoption Board
Back-Up Feb 16 2012.pdf

14. C-13 SP and P Revisions

Attachment: SP P revisions School District
Policies and Procedures January 2012
Revisions.pdf
Attachment: SPP Table of Contents.pdf

15. C-14 Bannerman Learning Center Placements in Lieu
of Expulsion and ESE Alternative School Update

Attachment: [BLC placements.pdf](#)

16. [C-15 Student Travel](#)

Attachment: [February, 2012.pdf](#)

Business Affairs

17. [C-16 Monthly Property Report - January, 2012 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-January, 12.pdf](#)

18. [C-17 Monthly Property Report - January, 2012 - AV Materials](#)

Attachment: [Audiovisual Report-January, 12.pdf](#)

19. [C-18 Monthly Property Report - January, 2012 - Software](#)

Attachment: [Software Report-January, 12.pdf](#)

20. [C-19 Monthly Property Report - January, 2012 - Vehicles](#)

Attachment: [Vehicles Report-January, 12.pdf](#)

21. [C-20 Deletion of Certain Items Report - February, 2012](#)

Attachment: [Deletion Report-February, 12.pdf](#)
Attachment: [Deletion Report-\(Attachments\), February, 12.pdf](#)

22. [C-21 Warrants and Vouchers for January, 2012](#)

Attachment: [Warrants & Vouchers January, 2012.pdf](#)

23. [C-22 Budget Amendments for the Month of January 2012](#)

Attachment: [budget cover sheet impact stmt .pdf](#)
Attachment: [budget amendments Jan. 2012.pdf](#)

24. [C-23 Bid Renewals February 2012](#)

Support Services

25. [C-24 Orange Park High School Install VAV/Duct Heaters in New Roof Top Units on Building 1 Contract Award](#)

Attachment: [OPH Vavs Bid Tab.pdf](#)

26. [C-25 Orange Park High School Panelboard/Switch Gear Replacement Contract Award](#)

Attachment: [OPH Panelboard Bid Tab.pdf](#)

27. [C-26 Keystone Heights High School Fire Alarm Replacement Contract Award](#)

Attachment: [KHH Fire Alarm Bid Tab.pdf](#)

28. [C-27 Schematic/Preliminary/Final \(Phase I, II, & III\) Plans and Specifications for Keystone Heights High School Renovation Building 1](#)

29. [C-28 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 2,16,12.pdf](#)

30. [C-29 Substantial Completion of Middleburg Elementary School Building 1 Remodel](#)

Attachment: [MBE Bldg 1 Remodel Substantial Completion.pdf](#)

31. [C-30 Deductive Change Order #2 \(Direct Purchasing\) for Ridgeview High School Cafeteria Expansion Phase I](#)

Attachment: [CO 2 RVHS Cafeteria Expansion.pdf](#)

32. [C-31 Additive Change Order #3 for Orange Park High School Renovate/Remodel West Campus](#)

Attachment: [CO 3 OPHS Renovate.Remodel West Campus.pdf](#)

33. [C-32 Deductive Change Order #2 \(Direct Purchasing\) for Orange Park High School Renovate/Remodel West Campus](#)

Attachment: [CO 2 OPHS Renovate.Remodel West Campus.pdf](#)

34. [C-33 Additive Change Order #9 for Middleburg Elementary School Building 1 Remodel](#)

Attachment: [CO 9 MBE Bldg 1 Remodel.pdf](#)

35. [C-34 Schematic/Preliminary/Final \(Phase I, II & III\) Plans and Specifications for Middleburg High School Re-Pipe Kitchen Water and Sewer](#)

36. [C-35 Schematic/Preliminary/Final \(Phase I, II & III\) Plans and Specifications for Charles E. Bennett Elementary School Re-Pipe Kitchen Water and Sewer](#)

Adoption of Consent Agenda

37. Adoption of all remaining Consent Items

Minutes: Charlie Van Zant requested amending the Consent Agenda to include Dr. L. Micah O. Dexter, II, a speaker, inadvertently omitted from last month's Presentations from the Audience, and to include powerpoint presentations as backup on the agenda.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion. MOTION AND SECOND WITHDRAWN -

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Motion Minutes: Lisa Graham motioned to approve for discussion and the item was reviewed. Ms. Graham withdrew her motion and Mrs. Kerekes withdrew her second.

Motions:

Approve the Consent Items as presented, with additional amendments recommended. - PASS

Vote Results

Motion: Charles Van Zant, Jr.

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Recognitions and Awards

38. Tyler Dwyer, Keystone Heights High received Scholarship - Take Stock in Children

Minutes: Tyler Dwyer, Keystone Heights High School, received a \$40,000 scholarship from the Leaders 4 Life Fellowship. Tyler was one out of thousands of applicants to receive this scholarship. John Wakefield with Take Stock in Children was present for the recognition.

39. Proclamation, FFA Week February 18-25, 2012

Attachment: FFA Proclamation.pdf

Minutes: Paul Parker, Director of Career & Technical Education, introduced Kelsey Waters, a student at Middleburg High School, who briefly highlighted the FFA Organization and explain the benefits of FFA Week. Also present from Middleburg High School were Tanner Silcox and Katie Blocker.

Motions:

Approve Proclamation as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

40. CTE Month Proclamation

Attachment: CTEproclamation2012.pdf

Minutes: Paul Parker, Director of Career & Technical Education, explained some of the changes in the CTE programs for this year and new initiatives for next year. The CTE Expo will be March 8, 2012 from 5:00-8:00 p.m. at Middleburg First Baptist Church.

Motions:

Approve CTE Month Proclamation as presented. - PASS

Vote Results

Motion: Charles Van Zant, Jr.

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

Scheduled Citizen Requests

41. Sylvia Croft - Relationship between Board and Citizens of Clay County

Minutes: Sylvia Croft spoke on the interpretations of the Constitution and prayer.

42. Stanley Pfenning - FL Public Records Fees/CCSB Fee Schedule for Public Records

Attachment: spfenningspresentation 02-16-12.pdf

Minutes:

Stanley Pfenning spoke on Florida public records fees versus Clay County School Board fee schedule.

Presenters (None)

Discussion Agenda

School Board Attorney

43. Advertise Amendments to CCSB Policy 6GX-10-1.02 The District School Board

Attachment: Policy Amendment (2).pdf

Minutes:

Speakers: Clinton Dosio and Stanley Pfenning offered public input on the school board policy changes.

The Board discussed an amendment to section E.1.c. of the policy and a vote was taken to advertise. Charlie Van Zant inquired about reviewing the policy item by item prior to approval to advertise. Mr. Farrell withdrew the motion and Lisa Graham withdrew the second for further discussion. Lengthy discussion ensued regarding other amendments throughout the policy. Amendments were recommended and agreed upon by the Board members. Bruce Bickner, School Board Attorney will incorporate the amendments and advertise the policy.

Motions:

Approve advertising policy as submitted. MOTION AND SECOND WITHDRAWN. -

Vote Results

Motion: Frank Farrell
Second: Lisa Graham

Motions:

Approve advertising policy as submitted, with additional amendments. - PASS

Vote Results

Motion: Frank Farrell
Second: Janice Kerekes
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Nay

Human Resources

44. Human Resources - Special Actions

Minutes: There were no special actions.

Instruction

45. Social Studies Adoption

Attachment: Social Studies Adoption Board Back-Up2.16.12.pdf

Minutes: Diane Kornegay, Assistant Superintendent for Instruction, gave a brief overview of the state and district textbook adoption. Lisa Jones, Supervisor of Instructional Resources, explained the current adoption cycle and Florida's statewide adoption process. State Statutes require that all materials being submitted must be reviewed first by state or national experts. The Commissioner of Education is in charge of adopting the textbooks to be on statewide adoption.

Motions:

Approve Social Studies adoption as presented. - PASS

Vote Results

Motion: Frank Farrell
Second: Janice Kerekes
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

Business Affairs

46. Monthly Financial Report for January, 2012

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-Jan,2012.pdf

Attachment: PAGE 2 MONTHLY FIN JAN, 2012-GREV.pdf

Attachment: PAGE 3 MONTHLY FIN JAN, 2012-GREXP.pdf

Attachment: PAGE 4 MONTHLY FIN JAN, 2012-DSF.pdf

Attachment: PAGE 5 MONTHLY FIN JAN, 2012 Capital Projects.pdf

Attachment: PAGE 6 MONTHLY FIN JAN,2012 Capital Projects By Project.pdf

Attachment: PAGE 7 MONTHLY FIN JAN, 2012-FOOD SERVICE.pdf

Attachment: PAGE 8 MONTHLY FIN JAN, 2012-SPREV42X.pdf

Attachment: PAGE 9 MONTHLY FIN JAN 2012-ARRA-SPREV43X.pdf

Attachment: PAGE 10 MONTHLY FIN JAN, 2012-INSURANCE.pdf

Minutes: Dr. George Copeland, Asst. Superintendent for Business Affairs, briefly covered the current financial situation and reported that there have been no significant adjustments since the December report. Dr. Copeland thanked Mr. Wortham and Mrs. Adams for their support during questioning by bond issuers/advisors about the district's credit rating. The district has been informed that Clay County is among the few that have maintained their bond rating.

Motions:

Approve monthly financial - PASS

report for January, 2012, as presented.

Vote Results

Motion: Frank Farrell

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Presentations from the Audience

47. Speakers

Minutes: Speakers: Clinton Dosio offered a proposal for the workshop in March; Raymond Johnson addressed the Board on the prayer issue and Stanley Pfenning spoke on his email being blocked.

Superintendent Requests

48. Comments

Minutes:

Superintendent Wortham complimented the participants of the Science Fair held on February 14, 2012. There were 450 projects and students participating in this event.

Superintendent Wortham also alerted the Board to a shooting incident in Middleburg in which one Clay County deputy was wounded and one deputy was killed. Please remember these officers and their families in your prayers.

School Board's Requests

49. Review Use of Facilities/Grounds Form

Attachment: [Use of Facilities and Grounds Form.pdf](#)

Minutes: Charlie Van Zant inquired about the Certificate of Insurance requirement for use of school facilities. Dr. George Copeland explained the need for the certificate of insurance as protection against liability of injury to a group of citizens outside the realm of the Clay County

School Board.

50. School Board Workshop

Minutes: Mrs. Studdard announced that the School Board Workshop regarding religious activities is scheduled for March 1, 2012 at 6:00 p.m. in the Teacher Training Center at Fleming Island High. Attorneys Robert Sniffen and Roger Gannam are the experts in Constitutional Law that will be attending.

51. Comments

Minutes: Janice Kerekes shared her experience at the Legislative meeting in Tallahassee in January where she was able to speak with other board members from all across the state. She congratulated our district and the efforts of the Superintendent and the senior staff in keeping Clay County District Schools in good shape in these difficult financial times.

Attorney's Requests (None)

Adjournment (10:40 p.m.)

Superintendent

Chairman